



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000016901

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Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** I **PO Date:** 09/01/2025 **PO End Date:** 02/28/2026 **PO Method:** CP **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: THOMSON REUTERS - WEST
PAYMENT CENTER
PO BOX 6292
CAROL STREAM IL 601976292
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1411426973 2 001

Purchaser: Quynh-Nhi Ge
Phone: 512/465-4193
Fax: 512/465-5641

Ship To Attention: Michelle Helen Bryant

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Email: Nhi.Ge@txdmv.gov

Bill To Fax:

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

FY26 renewal of PO# 0000015688. This PO adds FY26 funds for the second term from 09/01/2025 - 03/01/2026

The initial contract term and optional renewals are as follows, unless terminated sooner in accordance with the terms of the purchase order/contract:

03/01/2024 - 02/28/2027

Initial term: 03/01/2024 to 02/28/2025 - FY24 PO# 0000013498, FY25 PO# 0000014783

Second term: 03/01/2025 to 02/28/2026 - FY25 PO# 0000015688 FY26 PO #0000016901

Third term: 03/01/2026 to 02/28/2027 -

At each renewal option, the parties may negotiate agree on a price reduction or escalation.

In addition, the department, in its sole discretion, may extend any contract for up to 12 months, in whole or in part.

All transaction quantities are estimates only and upon mutual agreement with Vendor, the department reserves the right to increase and/or decrease the quantities to meet the department's need. Upon mutual agreement, unused transactions from year 1 shall roll into year 2 and such overage will be in addition to the contracted number of inputs for year 2.

This procurement is governed by the terms and conditions in DIR Contract Number DIR-LGL-CALIR-02.

Vendor Quote #: 00103816.0

In the event of conflict between contract documents, the documents will control in the following order:

1. DIR-LGL-CALIR-02
2. Attachment A - Contract Affirmations, dated October 26, 2023
3. Attachment B - TxDMV Standard Terms and Conditions, dated October 2023
4. This Purchase Order
5. West Special Offer Order Form Quote # 00103816.0
6. Thomson Reuters WebSALVAGE Identity Verification RFQ, dated 6-7-23

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore " _ " between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the

Authorized Signature

10/31/2025



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company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Special Payment Notes (Advance Payment, Payment Type, etc.)

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately. Enter any other special delivery requirements.

Additionally, this Purchase Order is governed by the current TxDMV Contract Affirmations and TxDMV Contract Terms and Conditions, unless modified by Supplemental Conditions approved and provided by TxDMV. If this PO contains goods or services purchased from a DIR Cooperative Contract, the purchase is governed by the current TxDMV Supplemental Terms and Conditions with Affirmations for Purchases through the DIR Cooperative Contracts Program. These documents can be found at: <http://www.txdmv.gov/contractors-vendors>. For the avoidance of doubt, unless expressly stated otherwise in this Purchase Order or a TxDMV signature document, in the event of a conflict, ambiguity, or inconsistency between or among any Purchase Order documents, all TxDMV documents take precedence over the Contractors documents, if any.

TxDMV Contact:

Jeff Armstrong
jeffrey.armstrong@txdmv.gov
(512) 465-1295

TxDMV Alternate Contact:

Annette Quintero
annette.quintero@txdmv.gov
(512) 465-1354

TxDMV Contract Monitor:

Andrew Ortegon
andrew.ortegon@txdmv.gov
(512) 465-4197

Vendor Contact:

Deborah Cook
deborah.cook@thomsonreuters.com
(717) 870-1688

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Identity Verification Services WebSALVAGE	31010	990/48	462430.50 00	UNT	\$1.00000	\$462,430.50	10/31/2025

Schedule Total \$462,430.50

Contract ID:
0000013498

ReqID:
0000017826

Item Total for Line # 1 \$462,430.50

Total PO Amount \$462,430.50

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

A handwritten signature in black ink, appearing to read "Quynh H. G.", written over a light gray rectangular background.

10/31/2025